

**Carlisle School Association
Board Meeting Minutes
December 5, 2013**

Attendees:

Joan Wickman, Rebecca Besthoff, Liza Snell, Christine Lear, Amy Versaggi, Jean Barry, Susan Baldoumas, Sarah Grallert, Alyson Becker, Laura France, Debbie Mers, Cary Keller, Debby Mers, Lisa Chaffin, Meri-Sue Nuzum.

Approval of Minutes

Motion by Rebecca Besthoff to approve November 7, 2013 minutes. Second by Alyson Becker. Unanimous approval.

Dr. Wickman, Administration Update:

- Dr. Wickman reported:
- Seventh Grade Play, Fame Jr. Kevin Flavin, Dara Murphy, Laurie Eckler directors/producers. Auditions going on. Performance will be week of March 10th.
- November had great professional development opportunities NCTE Conference in Boston, in-house program too.
- Trying to put together a parent program on bullying; possibly will have the district attorney. Wanted to talk to CSA about timing and coordination of it. Late January or early February was suggested, preferably Thursdays. Publicity suggested: Buzz, CSA Newsflash.
- Band and choir concerts will be next week.
- CSA funded a grant to start a single-stream recycling program. Starting in January.
- Look at intergenerational activities done in Carlisle. Taking inventory of intergenerational opportunities. David Klein, director of COA.
- State is field-testing the PARCC (Partnership Assessment Readiness College Career), an assessment to eventually replace the MCAS. 2014 pilot testing. In 2015 schools will opt for MCAS or PARCC. In 2016 all will take PARCC.
- Carlisle is one of the towns selected to field test this assessment. 4th, 6th and 8th grade classes have been selected to take the PARCC language arts section. Typically 50% of kids take PARCC assessment in each selected grade during first pilot year (other 50% take MCAS). No results will be shared for PARCC during first pilot year. Dr. Wickman has petitioned the State to ask if all kids in those grades in Carlisle take the PARCC to avoid a split in disclosed scores (MCAS vs. PARCC).

CSA Thank You's!

Rebecca read list of CSA Thank You's:

- Alyson Becker for filling out and filing CSA taxes
- Christine Lear for creating this year's CSA grants flyer to publicize impact
- Margo Parent for her attention to the Newsletter and the Buzz publications

- Emily DiRocco for sending around the teacher gift giving policy
- Kristine Rencs for creating a Save-the-Date House Tour flyer
- Amy Caggiano for creating the Skating Party flyer

Updates

Alyson Becker, Treasurer

- Considering using Paypal for the House Tour. Paypal fee 2.9% + \$.30 per transaction. Suggest building price of transaction fee into the ticket. General agreement to head in that direction.
- Appeal to help Eva with House Tour. It is a big event and will require volunteers. Please consider being a volunteer.

Rebecca Besthoff, President, New Business:

- Appeal to CSA Board to participate in House Tour shift on May 16, 2014. Put it on your calendars now!
- Rebecca and Susan Baldoumas presented a summary of CSA Old Home Day Fund Raising event, and opened discussion of future event for 2014.
- Discussion about Old Home Day CSA Event for 2014. Volunteer suggestion to reach out to incoming 8th grade to participate as volunteers for their community service hours. Set up and break down is where a lot of volunteers are needed. New ideas: wrist-bands versus tickets, use one company for activities, sell advance tickets. Question about weather insurance. Next steps: create a chair spot on the CSA Voting Slate and form a committee for the event.
- [Motion by Rebecca Besthoff to add an Old Home Day Fundraising Chair to the CSA Voting Slate and Remove Gift Wrap Chair from the CSA Voting Slate. Second by Christine Lear. Unanimous approval.](#)
- Suggestion by Alyson Becker to seek a new vendor for apparel sale.
- Rebecca Besthoff outlined process for nominations for next year. Asking the CSA Board to think about whether you want to stay in your current role or move into another role and please communicate that to Rebecca. Rebecca will reach out via email to all on the slate.

VP of Middle School (6-8 grade), Amy Versaggi

- Nancy Cowan has been researching 8th grade class trip vs. graduating committee. Has proposed to graduation committee that expenses will be more scrutinized against educational goals of funding. This year will be a trial of how it will happen in future years.

Parent Education, Jean Barry (reported):

- Would like to start publicity for parent education workshop event on January 9th. Send out save the date. Suggestion to move the date further out because Bingo Night is on the 10th.

CSA Exec VP, Christine Lear (reported):

- No report.

Secretary, Liza Snell (reported):

- No report.

New Business:

- Skating Party Tuesday December 10th. Need chaperones.
- Bingo Night on Friday January 10th.
- Talking with teachers and administration and CEC regarding Asian Spring Festival/Chinese New Year Celebration. Meri-Sue Nuzum will research CEC event funding guidelines for events on weekends, outside of school day.

Adjourn:

Motion by Rebecca Besthoff to adjourn the meeting. Second by Liza Snell. Unanimous approval.

Next meeting: Thursday, January 9, 2014 at 9:00am at the Carlisle Public School conference room.