



CPS PTO Meeting Minutes: December 2023 Meeting

Date 12/7/23 | time: 9:00-9:45am | Meeting called to order by Lynette Kelleher & Krystle Gibbs

IN ATTENDANCE

- Board (voting members): Elena Kennedy, Katie Vachon, Chris Winders, Kaitlin Waterson, Catherine Hyun, Deepa Chungi
- Committee coordinators: Leise Meier, Sharon Whitt
- CPS faculty / admin:
- Parents and other school community members:

APPROVAL OF MINUTES

- November minutes – Krystle motioned to vote, Deepa seconded. Minutes approved

WELCOME / GENERAL UPDATES

Updates from Jim/Dennet/Matt (if on)

-

Updates from Lynette / Krystle

-

BOARD / COMMITTEE COORDINATOR UPDATES

- Timely updates

Publicity: Chris Winders

- December newsletter call for content going out tomorrow for 12/12 newsletter
- Synced up with Kaitlin on photographing CE events. Photographed 1st Grade's Colonial Visit. K Owl visit to be rescheduled.
- Working with Dennet and Nick Greenwood to get all PTO dates on school calendar

Fundraising: Chelsea Mascari

- CE letters in January to be mailed to those who have not donated to date.

Treasurer: Carrie Patel & Katie Vachon

- Audit complete
- Transition over to Katie is in process.

Curriculum Enrichments: Kaitlin Waterson, Catherine Hyun, Sessa Gadey

- Owl to be rescheduled due to presenter illness
- Need to update program contacts. Want to keep parent liaison to teacher format

Faculty & Staff Appreciation: Meredith Belecki

-

Room Parents: Kaitlin Waterson

- Gift giving guidelines already went out

Events: Elena Kennedy

- Softball game-scale down to just softball, beer and grilling (scouts?)
- Elena asking Holly for open field dates in May. Once we have date we will go through the permit process

Middle School: Diane Troppoli and Deepa Chungi

- None

DEI Committee Update: Liese Meier

- Crafternoon this week

CPS Garden: Andy Martineau

- None

SEPAC: Meredith Belecki & Sessa Gadey

- None
-

Any Other Business

- Merch will arrive on 12/13 and 12/20. Deepa & Sung need 2 helpers to drop off items. May also put some orders in kids backpacks if OK with parents.
- Moskiddo first printing to take place in new year

MEETING ADJOURNED

